CALL TO ORDER:
President Simon called the meeting to order at 11:00 a.m. Eastern time.

A. Welcome – President Simon
President Simon welcomed the Board members to the meeting.

IN ATTENDANCE:
Members of the Executive Committee:
Angie Simon, President, Western Allied Mechanical, Menlo Park, CA
Al LaBella, President-Elect, Blue Diamond Sheet Metal, Inc., Medford, NY
Anthony Kocurek, Secretary-Treasurer, Energy Balance & Integration, LLC, Albuquerque, NM
Carol Duncan, Vice-President, General Sheet Metal, Clackamas, OR
Nathan Dills, Immediate Past President ACP Sheet Metal Co., Oklahoma City, OK
Vincent R. Sandusky, CEO

Members of the Board of Directors:
Randy Attaway, AGC, Inc., Campbell, CA
Kyle Bellmon, United Mechanical, Inc., Oklahoma City, OK
Steve Benkovsky, Triple S Air Systems, Inc., Ronkonkoma, NY
Chad Bunting, Schoppe Company, Inc., Salt Lake City, UT
Shasta Erickson, Miller Bonded Inc., Albuquerque, NM
Brian Fluetsch, Sunset Air, Inc., Lacey, WA
Wayne Greenwood, JEC Service Company, Inc., Waltham, MA
Ken Groeschel, Jr., Butters-Fetting Co., Inc., Milwaukee, WI
James E. Hall, Systems Management & Balancing, Inc., Waukee, IA
Blair Hubber, Lancaster Group, Inc., Hamilton, Ontario Canada
Gary Luthe, Sr., Luthe Sheet Metal Inc., Cherry Hill, NJ
Thomas E. Martin, T. H. Martin, Inc., Cleveland, OH
Randy Pagel, Bumler Mechanical, Sterling Heights, MI
John Raught, Northstar Environmental Ltd., Beaver, PA
Joseph Samia, Central Consolidated, Inc., Wichita, KS
B. Call for Additional Agenda Items
   President Simon requested Board members identify new business items not already
covered in the agenda. None were offered.

II. Guest Presentation
   Representative Tom Suozzi (D-NY-3) made a presentation to the Board on the status of
federal COVID-19 economic relief efforts, infrastructure bills, tax policy and other
Congressional priorities.

III. Consent Agenda
   A motion was made, seconded and passed to approve the Consent Agenda as
presented.

IV. Operational Agenda

   A. Financial Report
   Secretary Treasurer Kocurek led a review of the Year-to-Date Financial Statements
and a discussion on projected revenues and expenses for the balance of the year.
During the review of the investment portfolio a motion was made, seconded and
passed to approve the addition of an ETF focusing on short term fixed income
instruments as a permissible investment class, add the NASDAQ as an
acceptable stock exchange and to clean up antiquated language in the investment
guidelines. (Updated Investment Policy Guidelines attached.)
B. SMACNA Operations
Mr. Sandusky noted that provided Virginia stays on its current path regarding Coronavirus, SMACNA staff would begin phasing in a return to the office in August. He also stated SMACNA would not require staff to travel for the balance of 2020.

C. Industry Updates
1. New Horizons Foundation
   President Simon and Mr. Soles provided an update on New Horizon Foundation’s activities and projects.

2. ITI/NEMI/SMOHIT
   Mr. Howard and Mr. Kocurek updated the Board on the activities of the joint trust funds with a focus on Fire Life Safety and the joint funds’ new organizational and staffing structure.

3. National Pension Fund
   Mr. Sandusky highlighted the contents of a status update provided by the National Pension Fund regarding manhours reported, retirement rates and investment returns.

4. Women in Construction Leadership Council
   President Simon provided a brief update on WCLC activities and plans.

5. SMACNA/NECA/MCAA Alliance
   Mr. Sandusky and President Simon briefed the Board on conversations between the elected and staff leadership of the three associations to identify areas of common cooperation. These include safety training, government relations, workforce development and promotion of diversity and inclusion practices.

D. Communications and Marketing
Mr. Henriksen updated the Board on communications during the pandemic, status of the workforce development effort and status of the SMACNA.org website rebuild.

E. Membership, Market Sectors, Education and Safety
Mr. Soles provided an update on activities and projects of Market Sector Councils, Business Management Education and Safety departments. He also shared a near final draft education program for the coming SMACNA EDGE Conference.

F. Technical Services
Mr. Howard updated the Board on departmental staffing, the status of negotiations with the California Energy Commission regarding leakage testing and a coming Technical Resources Bulletin on Covid-19 related to the use of existing SMACNA Standards for new/existing building HVAC systems.
G. Governmental Relations
Mr. Kolbe reported on the status of SMACNA priorities in Congress noting significant progress made on tax and expensing issues, pension reform, infrastructure, Davis-Bacon and economic relief packages.

H. Board Liaison Reports
President Simon noted the few travel events from earlier in the year and the switch to participating in chapter meetings virtually.

I. Labor Relations
Mr. Watson provided the Board with an update on senior staff changes at SMART, results of collective bargaining activities so far in 2020, coming SMACNA labor-related educational programs and the activities of the Best Practices task force.

J. Leadership
Mr. Sandusky noted the unsettled status of coming Board meetings due to the pandemic and the need to be flexible to schedule and reschedule, as necessary. A motion was made, seconded and passed to give Mr. Sandusky the authority to schedule Board meeting locations through 2022.

K. 2020 Annual Convention and EDGE Conference
Mr. Sandusky updated the Board on the budget impacts of cancelling the 2020 convention. He also reported on the budget for the SMACNA EDGE conference.

Necessitated by the cancellation of the 2020 Annual convention, the Board discussed a new plan for the 2020 SMACNA Annual Business Meeting. After discussion, a motion was made, seconded and passed to hold the 2020 SMACNA Annual Business Meeting on Monday, December 7 in Scottsdale, AZ (same place and day as the Council of Chapter Representatives meeting). Further, in the event an in-person meeting is not possible, the meeting will be held virtually on the same date.

L. Policy Consideration
The Board discussed the efficacy of changing SMACNA governing documents to facilitate meetings and continuity of leadership during times of crisis (such as the current pandemic) and mentoring of incoming Board members. No action was taken.

V. Open Discussion
Council Chair Ginger Slaick provided comments to the Board on key items that transpired during the June Council of Chapter Representatives Meeting.

There being no further business, the meeting adjourned into Executive Session at 3:20 p.m. Eastern time and adjourned at 3:50 p.m. Eastern time.
I. CALL TO ORDER:
President Simon called the meeting to order at 3:40 p.m., Eastern Time.

ATTENDANCE:
Members of the Executive Committee:
Angela Simon – President
Al LaBella – President-Elect
Anthony Kocurek – Secretary-Treasurer
Carol Duncan – Vice President
Nathan Dills – Immediate Past President
Vincent R. Sandusky – Chief Executive Officer

Staff and Legal Counsel:
Jeff Henriksen – Executive Director of Communications & Marketing
Eli P. Howard, III – Executive Director of Technical Services
Stan Kolbe – Director of Government and Political Affairs
Jerrold Marans - Controller
Thomas J. Soles, Jr. – Executive Director of Member Services and Market Sectors
Jason Watson – Executive Director of Labor Relations
Daniel R. Kelly, Felhaber Larson – SMACNA General Counsel

A. Request for New Business Items
President Simon requested new business items. None were presented.

II. Overview of Board Agenda Discussion Items - Mr. Sandusky
The Committee reviewed and discussed key agenda items for the July 13, 2020 Board of Directors Meeting:
A. Prepared for the presentation by Rep. Tom Suozzi

B. Reviewed the financial reports, budget projections, investment report, and investment policy guidelines. After discussion, a motion was made, seconded, and passed to recommend to the Board the SMACNA Investment Policy

Exhibit I
Guidelines be amended to clean up antiquated language and to allow investment in an ETF focusing on short-term fixed income instruments.

C. Status report on exploring additional areas of collaboration with MCAA and NECA, including safety, labor relations objectives, prefabrication and modularization issues, workforce development and impactful diversity, and inclusion programs for the MEP industries.

D. Status of adjustments to locations of future Board meetings due to the pandemic. After discussion, a motion was made, seconded, and passed to recommend to the Board that the CEO/staff be authorized to make those adjustments and decisions for the 2021 and 2022 Board meetings.

E. Review of the impact of cancelling the 2020 annual convention, development of an online educational program (Edge Conference), and a recommended plan for holding a 2020 Annual Business Meeting in the absence of the annual convention. A motion was made seconded and passed to recommend to the Board that SMACNA hold its 2020 Annual Business Meeting on the same date and place as the December Council of Chapter Representatives meeting, whether in person or virtual.

F. Discussed proposed changes to SMACNA’s governing documents.

III. Operational Updates
The Committee heard activity reports and status updates from:

A. Communications and Marketing – Mr. Henriksen

B. Market Sector Councils, Education, Membership and Safety - Mr. Soles

C. Technical Services – Mr. Howard

D. Government Relations – Mr. Kolbe

E. Labor Relations – Mr. Watson

IV. Industry Updates
A. President Simon provided an update on New Horizon Foundation activities.

B. Mr. Howard and Mr. Kocurek provided an update on joint trust fund activities.

C. Mr. Sandusky commented on the updated memo provided by the National Pension Fund.
D. President Simon commented on Women in Construction Leadership activities.

VII. Adjournment
There being no further business, the meeting adjourned to Executive Session at 6:05 p.m. and concluded at 6:10 p.m.
CALL TO ORDER:
President Simon called the meeting to order at 10:00 a.m.

A. Welcome – President Simon
President Simon welcomed the Board members to the meeting.

IN ATTENDANCE:
Members of the Executive Committee:
Angie Simon, President, Western Allied Mechanical, Menlo Park, CA
Al LaBella, President-Elect, Blue Diamond Sheet Metal, Inc., Medford, NY
Tony Kocurek, Secretary-Treasurer, Energy Balance & Integration, LLC, Albuquerque, NM
Carol Duncan, Vice-President, General Sheet Metal, Clackamas, OR
Nathan Dills, Immediate Past President ACP Sheet Metal Co., Oklahoma City, OK
Vincent R. Sandusky, CEO

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Randy Attaway, AGC, Inc., Campbell, CA
Kyle Bellmon, United Mechanical, Inc., Oklahoma City, OK
Steve Benkovsky, Triple S Air Systems, Inc., Ronkonkoma, NY
Chad Bunting, Schoppe Company, Inc., Salt Lake City, UT
Shasta Erickson, Miller Bonded Inc., Albuquerque, NM
Brian Fluetsch, Sunset Air, Inc., Lacey, WA
Wayne Greenwood, JEC Service Company, Inc., Waltham, MA
Ken Groeschel, Jr., Butters-Fettig Co., Inc., Milwaukee, WI
James E. Hall, Systems Management & Balancing, Inc., Waukee, IA
Blair Hubber, Lancaster Group, Inc., Hamilton, Ontario Canada
Gary Luthe, Sr., Luthe Sheet Metal Inc., Cherry Hill, NJ
Thomas E. Martin, T. H. Martin, Inc., Cleveland, OH
Randy Pagel, Bumler Mechanical, Sterling Heights, MI
John Raught, Northstar Environmental Ltd., Beaver, PA
Joseph Samia, Central Consolidated, Inc., Wichita, KS
Aaron Smith, Smith Sheet Metal Works Ltd., British Columbia, Canada
A. Scott Vidimos, Vidimos, Inc., East Chicago, IN
Ken Wiesbrook, Wiesbrook Sheet Metal, Inc., Plainfield, IL

Staff:
Jeff Henriksen, Executive Director, Communications & Marketing
Eli P. Howard, III, Executive Director, Technical Services
Stanley E. Kolbe, Jr., Director, Legislative and Political Affairs
Thomas J. Soles, Jr., Executive Director, Member Services & Market Sectors
Jason Watson, Executive Director, Labor Relations

Legal Counsel:
Daniel R. Kelly, Felhaber Larson, Minneapolis, MN

B. Call for Additional Agenda Items
President Simon requested Board members identify new business items not already covered in the agenda. None were offered.

II. Industry Updates
A. Each SMACNA staff member provided a brief update on their respective work groups’ current activities and priorities.
B. Each Board member provided an update on work and industry activity in their respective geographic areas.

III. Council Meeting Highlights
President Simon and Mr. Sandusky provided a brief update on the recent meeting of the Council of Chapter Representatives and referred the Board to the Council’s meeting report for additional details.

IV. Report of the Officer Nominating Committee
President-Elect LaBella presented the report of the Officer Nominating Committee. He noted the Committee met to discuss all eligible candidates and options before the Committee. Because of the disruption to industry and association events due to the current pandemic, the Committee believes SMACNA and its members would be best served by extending the terms of every elected officer for an additional year. On behalf of the Officer Nominating Committee, Mr. LaBella presented the following recommended slate of SMACNA Officers for the 2020-2021 year:

- President – Angela Simon
- President Elect – Al LaBella
- Secretary Treasurer – Anthony Kocurek
- Vice President – Carol Duncan
- (Nathan Dills would continue to serve as Immediate Past President)
After brief discussion, a motion was made, seconded and passed to elect the slate as presented.

V. SMACNA Annual Convention Update and Discussion
Mr. Sandusky and President Simon presented a report on the recent meeting of the Convention Committee and its recommendations to the Board. Those recommendations are:
1. That, due to realistic concerns about the health and safety of SMACNA members during the current pandemic that SMACNA cancel the 2020 Annual Convention.
2. Should the Board decide to cancel the live convention event for 2020, then the Committee recommends SMACNA produce a virtual education event, including both pre-recorded and live content, as well as on-demand options. The Committee believes it would be beneficial to the membership and that a company-wide pricing structure would allow SMACNA to reach more of members’ employees, including those who do not usually attend convention.

After significant discussion, a motion was made, seconded and passed to authorize the CEO to make a final determination of whether to cancel the 2020 Annual Convention and, should a cancellation occur, to commit SMACNA to contract with the Broadmoor for a future SMACNA convention.

VI. Open Discussion
Topics of open discussion by the Board included:
• Prognosis for removing pandemic-related restrictions on SMACNA travel.
• The need to examine SMACNA governing documents for possible amendments that address extraordinary circumstances similar to the current pandemic.
• The possibility of continuing to hold periodic virtual meetings of the Board.

VII. Adjournment
There being no further business, the meeting adjourned at 11:15 am.