August 4, 2020

TO:  SMACNA Chapter Presidents  
     SMACNA Chapter Councilors  
     SMACNA Chapter Executives

FROM:  Ginger Slaick, Chair  
        Council of Chapter Representatives

SUBJECT:  CALL FOR AGENDA ITEMS  
          Fairmont Scottsdale Princess  
          7575 East Princess Drive  
          Scottsdale, AZ 85255  
          Phone: (480) 585-4848

This is the initial call for subjects to be included on the agenda for the Council of Chapter Representatives meeting scheduled for December 6-8, 2020 in Scottsdale, AZ. Subjects may include items which may result in recommendations to the SMACNA Board of Directors or items which are simply presented for Council discussion and information.

All items are to be submitted on the attached form and sent to SMACNA, P. O. Box 221230, Chantilly, VA 20153-1230, ATTN: Jason Watson, for arrival no later than October 16th.

The Council meeting agenda will be comprised from only those items submitted by the announced submittal cutoff date. Unless an item is categorized as a crisis issue by the Council leadership, any item submitted after the cutoff will not be discussed during the impending meeting, but carried over as an agenda item for the next scheduled Council meeting.

The inclusion of an Open Forum at the Council meeting will provide an opportunity for councilors and chapter executives to present other topics and issues to the Council. Topics presented at this forum will be subject to the rules adopted by the Council for non-agenda items, i.e., they may be discussed, but action on such issues must be at the affirmative vote of two-thirds of the voting councilors attending the meeting.
AGENDA ITEM:

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BACKGROUND:

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RECOMMENDATION TO THE COUNCIL – if an action item:

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SUBMITTED BY:

______________________________________________________________________________
(Please Print)

CHAPTER:

______________________________________________________________________________

Please complete and return no later than October 16, 2020 to –

SMACNA
P.O. Box 221230
Chantilly, VA  20153-1230
Attn: Jason Watson
jwatson@smacna.org