

**APPLICATION FOR SERVICES OF A PANEL  
AND HEARING UNDER ARTICLE X,  
SECTION 3 OF THE STANDARD  
FORM OF UNION AGREEMENT**

1. Names and Addresses of Parties to Dispute

a) \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**EMPLOYER**

b) \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**LOCAL UNION**

2. Nature of Dispute: Give brief statement of pertinent facts, including dates, position of parties involved and relevant provisions of involved Union Agreement or addenda thereto.

(If above space is not sufficient, attach this information as an Exhibit)

3. Attach all of the following. Complete checklist before mailing to ensure that all information is enclosed. **Assemble the information in sets so that each of your 2 packets contains one (1) copy of each separate item.** In addition to the required hard copies, you must also submit the application and all attachments electronically, in PDF format.

- Two (2) copies of the application.
- Two (2) copies of the involved collective bargaining agreement and addenda.
- Two (2) copies of minutes of Local Joint Adjustment Board, if applicable, signed by one representative of Management and one representative of Labor. (If minutes are verbatim, give summary only and hold verbatim minutes for the use of the panel – attach Summary as Exhibit.)
- Two (2) copies of the findings and decision of the LJAB.

4. Date of hearing before the Local Joint Adjustment Board.

\_\_\_\_\_

a) All applications with documents shall be filed with the National Joint Adjustment Board.

Date: \_\_\_\_\_

\_\_\_\_\_  
Employer

\_\_\_\_\_  
Local Union

If this submission is not signed by both parties, by signing below, I certify that I have provided a copy of this submission to the other party to this dispute.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

**YOUR ATTENTION IS DIRECTED TO PARAGRAPH 5 OF THE PROCEDURAL RULES OF THE NATIONAL JOINT ADJUSTMENT BOARD FOR PANEL HEARINGS WHICH PROVIDES THAT HEARINGS SHALL BE CONFINED IN GENERAL TO THE SPECIFIC ISSUES PRESENTED BY THE PARTIES TO THE LOCAL JOINT ADJUSTMENT BOARD AND, IN GENERAL, TO THE EVIDENCE PRODUCED AT THE HEARING CONDUCTED BY THE LOCAL JOINT ADJUSTMENT BOARD. IT IS THUS IMPORTANT THAT ALL OF THE INFORMATION CALLED FOR IN THIS APPLICATION BE FILED IF THE RECORD IS TO BE COMPLETE.**