

HOW TO GET TRAINED AND CERTIFIED AS AN INDOOR AIR QUALITY **TECHNICIAN**



1. **No prerequisite certification.**
2. Go to icbcertified.org and complete an application for the Indoor Air Quality-Ventilation Verification (IAQ-VV) Technician certification.
 - a. Click on Certification
 - You may need to create an account to proceed.
 - b. Check box: Indoor Air Quality - Ventilation Verification Technician
 - c. Click on Get Certified Now!
 - d. Complete Application and Submit
 - Visit NEMIOne.org --> More --> [Steps towards Technician Training and Certification](#)
3. Go to Sheetmetal-iti.org and take the on-line Ventilation Verification for Indoor Air Quality Technician course.
 - a. Click on Ventilation Verification for Indoor Air Quality
 - b. Complete Course
4. **Save a digital copy of the Completion Certificate**
Notify the Administrator of the Training Center to schedule the IAQ - Ventilation Verification exam.
 - a. Send to your local JATC Coordinator.
5. **Schedule with Administrator of the Training Center to come to the Training Center for practical hands on training with a certified IAQ - Ventilation Verification instructor.**
 - a. Administrator of the Training Center will schedule the on-site training.
 - Review IAQ - VV Technician Knowledge Base
 - Practical Hands-on Training
6. Upon completion of the on-site training, the Administrator will proctor the IAQ - VV Technician Examination.

SCAN THE QR CODE FOR MORE INFORMATION ON THIS IMPORTANT SUBJECT:

OR CONTACT YOUR LOCAL
JATC COORDINATOR



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HOW TO GET TRAINED AND CERTIFIED AS AN INDOOR AIR QUALITY SUPERVISOR



1. No prerequisite certification but must meet eligibility requirements. See [ICB Certification Manual](#) for details.



2. Go to icbcertified.org and complete an application for the Indoor Air Quality-Ventilation Verification (IAQ-VV) Supervisor certification.

- a. Click on Certification
 - You may need to create an account to proceed.
- b. Check box: Indoor Air Quality - Ventilation Verification Supervisor
- c. Click on Get Certified Now!
- d. Complete Application and Submit
 - Visit NEMIOne.org --> More --> [Steps towards Supervisor Training and Certification](#)
- e. Once your application is approved, ICB will send you an “Enrollment Code” for the course and instructions for access to the course.



3. Go to [NEMI Training](#) and take the on-line Ventilation Verification for Indoor Air Quality Supervisor course.

- a. Login or click on “Create New Account” (at bottom of page).
 - Fill in the required fields and click on “Create my Account” (at bottom of page).
 - You will be sent a confirmation email, for which you use to confirm your account.
- b. Once logged in, enter the Enrollment Code.
- c. Complete Course



4. Schedule with Administrator of the Training Center to come to the Training Center to take the examination - the Administrator will proctor the IAQ - VV Supervisor Examination.



5. Upon successful completion of the IAQ-VV Supervisor examination, [contact ICB](#) to apply for IAQ - VV Contractor certification.

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